

**OTTER POINT AND SHIRLEY RESIDENTS AND RATEPAYERS ASSOCIATION  
MINUTES OF THE ANNUAL GENERAL MEETING  
FEBRUARY 21, 2006  
OTTER POINT FIRE HALL**

Executive Members Present

Ken Pungente (President), Arnie Campbell (Vice-President), Sandy Barta, Jim Dexter, David, Evans, Wayne Fritz

**1. Introduction of Directors and Guests**

Ken Pungente introduced Maureen Nelson (President of the Shirley Education and Action Society), Ute Schnarr (Alternate for the CRD Regional Director Erik Lund), and John Horgan (Member of the Legislative Assembly for Malahat-Juan de Fuca).

**2. Approval of the Minutes of the 2005 Annual General Meeting**

Ken Pungente and Arnie Campbell provided an overview of the minutes of the 2005 Annual General Meeting. A motion to approve the minutes was carried (moved by A. Charles/seconded by D. Evans).

**3. President's Report on OPSRRA Activities**

Ken Pungente presented a summary of OPSRRA activities over the past year. (See Appendix B.)

**4. Membership Report**

Arnie Campbell reported that OPSRRA currently has 325 members of whom 289 are Otter Point residents and 30 are Shirley residents.

**5. Treasurer's Report**

Ken Pungente reported that, as of January 20/2006, OPSRRA had a bank account balance of \$323.49. During 2005-06, OPSRRA had total revenues of \$366 and expenditures of \$595.

**6. Report of the Nomination Committee and Elections for the 2006 Board**

On behalf of the OPSRRA Nominations Committee, Ken Pungente outlined the nominations received to date for six positions on the OPSRRA Board of Directors.

John Horgan then chaired the election process for the 2006 Board of Directors with the following results.

Arnie Campbell – elected President by acclamation

Jim Dexter – elected Vice President by acclamation

Ken Pungente, Sandy Barta, Mitch Moneo, Wayne Fritz – elected Directors by acclamation

Bob Phillips – elected Director by acclamation upon nomination from the floor by Byron Tweedy

The position of Secretary/Treasurer remains vacant.

A motion was approved (moved by Byron Tweedy/seconded by A. Charles) thanking the OPSRRA Board, particularly Ken Pungente and Arnie Campbell, for their efforts over the past year.

## 7. New Business

### (a) MLA's Comments

John Horgan indicated that he:

- had met with community organizations and government officials concerning the annexation of Otter Point boarder lands by Sooke;
- supported the proposed study of governance options for Otter Point and Shirley;
- was willing to assist in dealing with issues being raised about Muir Creek;
- recognized that there were "growing pains" in the unincorporated electoral areas throughout southern Vancouver Island; and
- would continue to work with the new OPSRRA Board.

### (b) OPSRRA Website and Newsletter

Sandy Barta reported that the OPSRRA website is being revised, membership registrations and business listings can now be done on-line, and feedback about the changes are welcomed. Arnie Campbell reported that OPSRRA currently circulates an electronic newsletter about events and issues in Otter Point and Shirley to about 100 members and that the newsletter can also be accessed through the OPSRRA website at [www.opsrra.ca](http://www.opsrra.ca).

### (c) Proposed Soil Removal Bylaw

Jim Dexter reported that the CRD Board is in the process of developing a new soil removal bylaw for the Juan de Fuca Electoral Area. He encouraged OPSRRA members to review the latest draft of the bylaw and communicate their concerns to him.

### (d) Proposed Annexation of Properties in Otter Point

Arnie Campbell reported on OPSRRA Board initiatives in response to motions passed at the 2005 Annual General Meeting to oppose the annexation of Otter Point boarder lands into Sooke and to ask the provincial government to support a study of future governance options for Sooke and Shirley. Key initiatives included:

- writing letters to the Minister of Community Services;
- seeking support from local candidates seeking election to the Legislative Assembly;
- appearing before Sooke Council to oppose the proposed annexation of lands in Otter Point;
- collaborating with Otter Point and Shirley community groups to oppose the annexations and seek support for a governance option study for Otter Point and Shirley;
- circulating a flyer presenting arguments against the annexations;
- working with John Horgan, the locally elected MLA, to meet with officials from the Ministry of Community Services; and
- meeting on January 10, 2006, with Ministry officials, Erik Lund, John Horgan, the Otter Point Fire Trustees, the Kemp Lake Waterworks District, the Shirley Education and Action Society, and the Sheringham Estates Water Users to outline arguments against the proposed annexations and to seek government support for a study of future governance options for Otter Point and Shirley.

(e) Otter Point and Shirley Governance Study Update and Petition

Arnie Campbell reported that at the meeting on January 10, 2006, Dale Wall (the ADM from the Ministry of Community Services) indicated that the Ministry was willing to consider supporting a governance options study provided that the residents of Otter Point and Shirley were strongly supportive of it. Following the meeting, separate petitions were developed and circulated by Shirley residents and OPSRRA. The Shirley petition supports examination of a rural alliance or incorporation between Shirley and Metchosin. The OPSRRA petition supports a study of future governance options for Otter Point and Shirley.

Arnie indicated that the potential governance options identified by OPSRRA include: (1) incorporation with Metchosin, (2) a rural alliance with Metchosin, (3) incorporation of Otter Point, Shirley and possibly other areas, and (4) improvement of the existing electoral area governance structure (e.g., establish a local approving officer, elect an alternate regional director, use an elected “commission” to work with the regional director, transfer of View Royal Indian lands out of the Juan De Fuca Electoral Area).

Arnie estimated that, to date, the Shirley petition had 163 signatures and the OPSRRA petition had 270 signatures, although the latter number could increase to 300 signatures when the outstanding petition sheets are tallied. With this minimum of 463 signatures, the petitions show strong support for examining future governance options in Otter Point and Shirley.

(f) Open Question and Answer Session

- John Horgan indicated that he is prepared to submit the OPSRRA petition to the provincial government in the legislative assembly on February 27. Arnie Campbell indicated that OPSRRA would get all petition sheets to John over the weekend.
  
- A motion was proposed by Byron Tweedy and seconded by Kenny Jones to have OPSRRA send a letter to the mayor of Metchosin summarizing the results of the OPSRRA petition and indicating an interest in examining either a rural alliance or incorporation with Metchosin. OPSRRA members offered various opinions regarding the matter, including:
  - All options, not just those pertaining to Metchosin, need to be examined.
  - Supporting such a motion might help prevent future annexations.
  - What is the rush to support any particular option?
  - Metchosin needs a signal if Otter Point wants to “keep the door open.”
  - Rural values are the most important thing to consider with any option.
  - Metchosin supports rural values.
    - A rural alliance might mean incorporation with Metchosin, but it could also provide a way to respect individual community differences.

John Horgan offered to write to the mayor of Metchosin summarizing the petition he would be submitting to the legislature on behalf of OPSRRA and outlining the four governance options being discussed by OPSRRA at this meeting. Arnie Campbell indicated that the petition had been signed by residents for many different reasons, that it shouldn't be used to support only one option, that only a

motion supported by the OSRRA membership would lead it into negotiations with Metchosin, and that he supported the proposal made by John Horgan. Byron Tweedy then withdrew his motion.

- Arnie Campbell reported that the Sooke Area Ratepayers Association had invited OPSRRA to attend the public session of its next meeting.
- Byron Tweedy noted that OPSRRA would be having its 14th anniversary this February.
- Arnie Campbell reported that Elections Canada had finally written to OPSRRA indicating that its staff is going to review the establishment of local election voting sites with a view to having Otter Point residents vote in Otter Point.
- In response to a question about developments concerning the site of the old Otter Point School, Arnie Campbell indicated that the site is on Crown Land and that OPSRRA is identifying its interest in establishing a park on the site so that this option would be considered during treaty negotiations.
- Arnie Campbell indicated that OPSRRA would consider a suggestion that OPSRRA and other community groups initiate contact with Brian Butler regarding the potential annexation of his property into Sooke.
- In response to a question as to why the proposed zoning bylaw change for the area was not on the meeting agenda, Arnie Campbell indicated that OPSRRA encouraged members to take part in the public meetings, open houses and public hearings being scheduled about the bylaw and that OPSRRA would deal with the issue at a membership meeting, time permitting.
- A suggestion was made that the CRD should inform all landowners in writing of any zoning changes that affect their property.

## **8. Adjournment**

The meeting was adjourned at 9:30 p.m. on a motion from David Evans.

N.B. These minutes are in draft form only and have not yet been approved by OPSSRA members. March 7, 2006.

**Appendix A - Agenda**

**OPSRRA  
OTTER POINT & SHIRLEY RESIDENTS & RATEPAYERS  
ASSOCIATION**

**ANNUAL GENERAL MEETING**

DATE: TUESDAY, FEBRUARY 21<sup>ST</sup>  
TIME: 7:30 P.M. – 9:30 P.M.  
PLACE: OTTER POINT FIRE HALL -3727 OTTER POINT RD.

AGENDA

1. INTRODUCTION OF DIRECTORS & GUESTS
2. APPROVAL OF THE MINUTES OF THE 2005 AGM & Sept. 05 Meeting.
3. PRESIDENT’S REPORT ON OPSRRA ACTIVITIES
4. MEMBERSHIP REPORT
5. TREASURER’S REPORT
6. REPORT OF THE NOMINATIONS COMMITTEE & ELECTIONS
7. NEW BUSINESS:
  - A) MLA’S COMMENTS
  - B) OPSRRA WEB SITE & NEWSLETTER
  - C) PROPOSED SOIL REMOVAL BYLAW
  - D) PROPOSED ANNEXATION OF PROPERTIES IN OTTER POINT
  - E) OTTER POINT & SHIRLEY/JORDAN RIVER GOVERNANCE STUDY UPDATE & PETITION
  - F) OPEN QUESTION & ANSWER SESSION
8. ADJOURNMENT

VISIT OPSRRA’S WEB SITE @ [WWW.OPSRRA.CA](http://WWW.OPSRRA.CA) AND SEE OUR:

MONTHLY NEWSLETTER  
MEMBERSHIP & BUSINESS LISTING INFORMATION  
MINUTES OF DIRECTORS’ MEETINGS  
LINKS TO COMMUNITY SERVICES  
LIFETIME MEMBERSHIP \$5.00 PER PERSON

## Appendix B

### OPSRRA ACTIVITIES SINCE THE FEBRUARY 2005 AGM

1. OPSRRA Directors have met 13 times.
2. Published 12 monthly newsletters on the OPSRRA web site: ([www.opsrra.ca](http://www.opsrra.ca)), sent to approximately 100 members on-line.
3. Continued to up-date web site (new Home page, on-line registration).
4. Attended JDF Land Use Committee, Advisory Planning Commission and JDF Parks Commission meetings.
5. Attended Official Community Plan & Zoning Committee meetings.
6. Attended and presented at Otter Point OCP public hearings.
7. Wrote Min. of CAWS asking for Otter Point & Shirley governance study.
8. Wrote Min. of CAWS concerning the Otter Point/Sooke border lands.
9. Met with Otter Point Fire Trustees about proposed annexation.
10. Wrote to JDF Regional Director re proposed renaming of West Coast Rd.
11. Wrote JDF Parks, provincial Crown Lands & Forestry about donation of Old Emerson School property as a "Pioneer Park" for Otter Point.
12. Met with provincial election candidates for Malahat/Juan de Fuca.
13. Wrote letters to Surveyor General, private land surveyor & province asking for a clarification of Kemp Lake shoreline.
14. Wrote Election B.C. re location of voting place and boundary for Polling District 068A.
15. Participated in meetings re soil removal permit renewal in Shirley.
16. Met with MLA re local issues (annexation, governance study, park land, soil removal and Polling Station 068A location).
17. Organized meeting for Otter Point fire department, Kemp Lake Waterworks and OPSRRA with Acting/ADM CAWS re Sooke's proposed annexation of Otter Point border lands.
18. Met with mayor of Sooke re proposed annexation of border lands.
19. Presented concerns re proposed annexation at Sooke Council.
20. Met with other local area ratepayer associations re proposed annexations.
21. Wrote Ministry of Transportation re lack of road side mowing.
22. Wrote Regional Director regarding role of Advisory Planning Commission.
23. Wrote Ministries of Health & Environment about Kemp Lake watershed.
24. Completed 9 community notice boards and began installation.
25. Presentation to the Otter Point Fire Department celebrating their 25<sup>th</sup> year.
26. Organized and hosted an All Candidates meeting for School Trustee and Regional Director candidates.
27. Organized and chaired a meeting with representatives from 7 Otter Point and Shirley community organizations who were opposed to the annexation of Otter Point properties and requesting a Governance study.
28. Chaired a follow-up meeting of these community organizations with the MLA, Regional Director and the Asst. D.M. Min. of Community Services.
29. Organized an Otter Point governance study petition.
30. Wrote supporting letters to JDF Parks & TimberWest for the Muir Creek Protection Society.