

# **Otter Point and Shirley Residents and Ratepayers Association**

## **Minutes of the March 15, 2006 Directors' Meeting**

**Time:** 7:30 p.m.  
**Place:** SEAPARC Arena- Pool Complex Boardroom  
**Present:** Arnie Campbell (President), Wayne Fritz, Ken Pungente, Bob Phillips Sandy Barta, Mitch Moneo  
**Regrets:** Jim Dexter (Vice-President)

### **1.0 Adoption of Agenda**

**Motion:** To adopt the Agenda  
**Moved:** Wayne Fritz  
**Seconded:** Ken Pungente  
**Carried**

### **2.0 Appointment of Recorder**

M. Moneo was appointed to take minutes for the March 15, 2006 meeting.

### **3.0 Approval of Minutes**

#### **3.1 January 2006 Minutes**

**Motion:** To approve the January 2006 minutes  
**Moved:** Wayne Fritz  
**Seconded:** Ken Pungente  
**Carried**

#### **3.2 February 2006 AGM Minutes**

Discussion on whether or not it was appropriate for the directors to approve 2006 AGM minutes so they could be posted on the OPSRRA website or if AGM minutes should be approved by membership at 2007 AGM before being posted.

**Action:** A. Campbell to check with Societies Act authority to determine appropriate protocol.

### **4.0 Old Business**

#### **4.1 Outstanding Correspondence**

##### **4.1.1 Elections B.C re: OPSRRA letter concerning designated voting places for area residents**

A. Campbell presented directors with a response from Elections B.C re: OPSRRA letter concerning designated voting places for area residents.

##### **4.1.2 Kemp Lake boundary survey**

K. Pungente indicated that OPSRRA had not received any response from letters sent re: Kemp Lake boundary survey. It was agreed that no further action be taken by OPSRRA on this issue at this time.

## **4.2 Business Arising From January & February Meetings**

### **4.2.1 Pioneer Parkland**

W. Fritz provided an update on discussion with Treaty Negotiator and confirmed property is a component of the T'Souke treaty settlement package.

### **4.2.2 Governance Petition**

A. Campbell reported that OPSRRA petition was presented to the legislative assembly by MLA John Horgan was recorded as such by Hansard.

### **4.2.3 Press release**

A. Campbell reported that the OPSRRA press release re: petition/governance study was provided to both the Sooke Mirror and the Victoria Times-Colonist. The Sooke News Mirror requested a follow-up interview and newspaper published a story.

### **4.2.4 Sale of TimberWest Land**

A there was no update on the status of the sale.

### **4.2.5 Sooke Area Ratepayers Association AGM**

A. Campbell reported that due to low attendance the SARA AGM was changed to a regular meeting. SARA's future existence is uncertain.

## **5.0 New Business**

### **5.1 Up-Dates & Assignment of Director Area of Responsibilities:**

LUC "A" Committee - K. Pungente/W. Fritz

Zoning Advisory Committees -- J. Dexter (Shirley) B. Phillips, A. Campbell (Otter Point)

Advisory Planning Commissions -- J. Dexter/K. Pungente

Liaison with Sooke Council & SARA -- A. Campbell/B. Phillips/W. Fritz

Liaison with Shirley -- J. Dexter

Liaison with Regional Director -- J. Dexter

Liaison with MLA -- A. Campbell/B. Phillips

Governance Committee -- K. Pungente/W. Fritz/A. Campbell/J. Dexter/S. Barta

OPSRRA Web Site -- S. Barta

OPSRRA Newsletter -- A. Campbell (B. Phillips/M. Moneo to proofread)

Publicity -- M. Moneo

Community Notice Boards -- K. Pungente/W. Fritz/J. Dexter/B. Phillips

Crown Lands & Pioneer Park -- W. Fritz

Minutes -- responsibility will rotate

Agenda -- J. Dexter

Membership -- W. Fritz/K. Pungente

Treasurer -- K. Pungente

### **5.2 Discussion of Role of Secretary/Treasurer**

Discussion re: the difficulty in finding a member to serve as Secretary/Treasurer. A. Campbell suggested that directors define the expected functions of the secretary so it would be easier to recruit someone to the position

It was determined that the OPSRRA Secretary/Treasurer would be expected to:

- file and keep track of all OPSRRA related documents, including correspondence, agendas, minutes etc.
- keep the association's accounts
- book meeting rooms etc.
- be responsible for membership lists
- serve as a director
- be the Association's Treasurer

### **5.3 Format for Recording Minutes**

S. Barta will develop a template/format for minutes to ensure consistency in minutes.

### **5.4 Business Cards**

Arnie will make cards for B. Phillips.

### **5.5 Renewal of Societies Registration**

A. Campbell will update information for Societies Act registration form and submit form and \$25 annual fee.

### **5.6 Governance Update**

A. Campbell provided an update on the governance issue and informed the directors of a May 20 meeting in Shirley involving the Regional Director, MLA and representatives of various (delete East Sooke) Otter Point and Shirley community groups, organizations and associations.

OPSRRA also discussed options of appealing Cabinet's approval of the annexation of Otter Point land by the District of Sooke.

## **6.0 Next Directors Meeting**

April 19, 2006 (alternative date April 26, 2006) delete as now confirmed for April 19<sup>th</sup>.

## **7.0 Adjournment**

**Motion:** to adjourn at 9:35 p.m.

**Moved:** Wayne Fritz

**Seconded:** Arnie Campbell

**Carried**

## **Adjournment**