

Otter Point and Shirley Residents and Ratepayers Association

Board Meeting Minutes

Date: June 13, 2011

Time: 7:30 pm

Place: SEAPARC Meeting Room

Present: Arnie Campbell, Fiona McDannold, Bob Phillips, Sandy Barta, Marika Nagasaka, Erik James, Wayne Fritz, Bob Dick, Leslie Lajuenesse

Regrets: Brenda Mark

Welcome and Introductory Comments – A. Campbell

1. Adoption of Agenda

Moved: W. Fritz

Seconded: M. Nagasaka

Approved: Subject to:

-changing Agenda Item 5.1 to read " Memorandum of Understanding"

2. Appointment of Recorder - Erik James followed by Fiona McDannold, Brenda Mark, Sandy Barta, Marika Nagasaka, Bob Phillips and Wayne Fritz.

3. Approval of the May 16, 2011 Board Meeting Minutes

Moved: B. Phillips

Seconded: S. Barta

Approved: Subject to:

- adding W. Fritz to the list of attendee's

4. Old Business

4.1 Outstanding Correspondence

A. Campbell reported that:

- Members of LUC replied by e-mail to the letter sent from OPSRRA to the members of the JDFEA Land Use Committee (LUC) and the Chair of the CRD Board of Directors expressing concerns about the absence of key information when LUC made a decisions to recommend approving a rezoning application by Marine Trails Holding Group to establish a resort village in the Rural Resource Land and requesting that LUC obtain the necessary information and review its decisions in light of that information. This will be left as outstanding. The Chair of the CRD Board of Directors has not replied.

4.2 Correspondence Received

A. Campbell reported that :

- OPSRRA was copied on two letters from Heather Philips to the JDFEA Regional Director regarding LUC processes and relationships in the Marine Trail Holdings matter
-an email reply received from the CRD Director Mike Hicks on this issue was read. It will be held as a matter of public record

4.3 Business Arising from Previous Meetings

4.3.1 Community Signage – A. Campbell, W. Fritz

A. Campbell gave an update on the community signage project. Of the \$4900 in project funding being sought, \$2,500 has been approved by the JDFEA Economic Development Commission. Main Road Contracting has very helpfully volunteered to do the installation of the signs which will reduce overall expenses by an estimated \$600. Butler Brothers has committed \$750 to the project, and the cheque has been received by OPSRRA. With these commitments, only \$300

minimum needs to be found, with \$800 being ideal, as the initial estimate has \$500 built in to cover unforeseen costs. After a discussion, it was decided that A. Campbell will approach Slegg Lumber for \$300 in material. If no response is received within two weeks, then B. Phillips and F. McDannold will seek donations from the Royal Bank, the Credit Union, and Home Hardware. A. Campbell will update the EDC on the estimated installation timeline.

4.3.2 Update on the Otter Point Official Community Plan Review - B. Phillips, W. Fritz, A. Campbell

A. Campbell and B. Phillips provided an update on the ongoing review of the Otter Point Official Community Plan. There will be a meeting Wednesday 15 June with HB Lanarc to make a decision on the OCP presentation. This new OCP presentation will incorporate recommendations received for a new draft OCP. This presentation will be available to the public at a community meeting 18 June between 10am and 2pm. The new draft contains proposed lot size and density proposals. A. Campbell used a map to illustrate these proposals. A. Campbell indicated that the MOT will be engaged to incorporate a "road plan" within the OCP.

4.3.3 Governance Initiatives – A. Campbell

A. Campbell reported that the MOU proposal between the CRD and the District of Sooke had been ratified by the Sooke Council. It is on the agenda for ratification at the next CRD Board meeting. W. Fritz expressed concerns with the lack of public engagement on this initiative.

4.3.4 Water Forum – B. Phillips, B. Mark, M. Nagasaka

B. Phillips reported that there are enough seats available for OPSRRA Directors. He recommended OPSRRA support future Water Forums and consider an Otter Point and Shirley specific water forum. The information sheet for the water forum will be posted to the OPSRRA notice boards.

4.3.5 Liaison with the T'Sou'ke First Nation – A. Campbell, B. Phillips

A. Campbell reported on the result of his initial contact with the T'Sou'ke First Nation and indicated that future relationships look positive once the current Treaty Negotiations are concluded.

4.3.6 Liaison with Jordan River

B. Dick reported there was no meeting of the Jordan River Community Association held in May and he is unsure when the next meeting will happen. He reported that dredging on the Jordan River estuary mouth is slated to commence shortly, with more logging to occur shortly after.

5. New Business

5.1 Memorandum of Understanding with the District of Sooke - This was discussed at 4.3.3 and was not discussed further.

6. Updates on Responsibilities of Directors

6.1 Treasurer's Report – B. Phillips

B. Phillips submitted a Treasurer's Report dated 7 June 2011. In summary: OPSRRA Account balance is \$279.03, the Vision Account balance is \$1201.75 and the Petty Cash Float is \$10.36

B. Phillips moved acceptance of the treasurer's report
Seconded by F. McDannold
Carried

6.2 Membership Report – E. James

No change reported from 16 May 2011 of 327 members in Otter Point, 52 in Shirley and 18 associate members for a total of 397 members. A. Campbell indicated that he had

some new membership information to pass to the membership chair that will be captured at the next meeting

E. James moved acceptance of the membership report

Seconded by M. Nagasaka

Carried

6.3 JDF Land Use Committee – F. McDannold, W. Fritz

F. McDannold and W. Fritz provided an updates on the last LUC meeting. They indicated the next Otter Point APC will be 14 June and that APC election are approaching. In addition, the Green House Gas Emissions proposal is on the APC agenda. The Shirley APC will be held 22 June and there will be an open house prior to the meeting start.

6.4 Liaison with Regional Director – A. Campbell

Nothing new to report

6.5 Liaison with Shirley – F. McDannold

F. McDannold reported that the Rural Observer will be carrying an article on the Priest's Cabin and that high speed internet is arriving soon in Shirley.

6.6 Liaison with MLA - A. Campbell

Nothing new to report

6.7 Liaison with First Nations – A. Campbell

See agenda item 4.3.5

6.8 Governance Activities – A. Campbell

See agenda item 4.3.3

6.9 Regional Sustainability Strategy Review – A. Campbell, B. Phillips, W. Fritz

B. Phillips and W. Fritz indicated that there may be study of non-RGS compliant permits approved in other CRD regions, such as Saanich, etc.

6.10 OPSRRA Website – S. Barta

Nothing new to report.

6.11 OPSRRA Newsletter – A. Campbell

A. Campbell reported that he will include a spin-off of the 100 mile diet which will include regional recipes, etc.

6.12 Publicity – W. Fritz

Nothing new to report.

6.13 Community Bulletin Boards – B. Phillips

2 notices to post arose from this meeting. Various directors will be posting them.

6.14 JDF Parks and Recreation Commission – F. McDannold

F. McDannold provided a comprehensive report as attached

6.15 Otter Point Fire Department – A. Campbell

Nothing to report.

6.16 Shirley Volunteer Fire Department – Brenda Mark

Nothing to report.

6.17 Kemp Lake Waterworks District – W. Fritz, B. Phillips

Nothing to report.

6.18 Liaison for Emergency Services – E. James

Nothing to report.

7. Date for Next Meeting

Suspending meetings for the summer period was discussed, with a late August or early September Director's meeting being discussed. A. Campbell will propose a date via email in the near future. that being said, should a controversial or urgent issue arise, a meeting may be required in this time frame.

8. Adjournment - Adjourned at 9:38pm on a motion by B. Phillips.