

**Otter Point and Shirley Residents and Ratepayers Association**  
**Minutes of August 2, 2006, Board of Directors' Meeting**

**Time:** 7:00 p.m.  
**Place:** SEAPARC Arena - Pool Complex Boardroom  
**Present:** Arnie Campbell (chair), Sandy Barta, Jim Dexter, Emma Taylor, Ken Pungente, Bob Phillips, Wayne Fritz

**1.0 Adoption of Agenda**

**Motion:** To adopt the Agenda as presented  
**Moved:** Ken Pungente  
**Seconded:** Wayne Fritz  
**Carried**

**2.0 Appointment of Recorder**

Wayne Fritz

**3.0 Approval of Minutes**

**Motion:** To adopt the minutes of the previous July 2006 meeting  
**Moved:** Jim Dexter  
**Seconded:** Ken Pungente  
**Carried**

**4.0 Old Business**

**4.1 Outstanding Correspondence**

4.1.1 Kemp Lake Boundary Update: Arnie Campbell

Arnie circulated a letter sent by OPSRRA to the Senior GIS Administrator of the CRD inquiring how the natural boundary of the west side of Kemp Lake had been determined. A letter from Heather Phillips summarizing recent developments regarding the issue was also tabled.

4.1.2 Ombudsman Complaint Update: Arnie Campbell

Arnie provided an update of his recent discussions with the Ombudsman Office. It is anticipated that a report from them will be received within the next month.

**4.2 Business Arising From July 2006 Meeting**

**4.2.1 Arden Gravel and Sand Pit Application: Arnie Campbell and Jim Dexter**

Arnie tabled and reviewed correspondence:

- from OPSRRA to the Ministry of Energy and Mines, Mining and Minerals Division requesting that a public information forum be held in Otter Point before a decision is made concerning the Dale Arden Log Hauling Ltd.

Gravel Pit Application;

- from SEAS to the Ministry of Energy and Mines outlining community concerns about the granting of the application;
- from Robert Lapham of the CRD to the Ministry of Energy, Mines and Petroleum Resources indicating that the CRD did not recommend approval of the Dale Arden Log Hauling Application and outlining their reasons in that regard.

OPSRRA will continue monitoring developments.

#### **4.2.2 Developing a Strategic Vision Statement: Arnie Campbell.**

Arnie circulated the document “Developing a Strategic Vision for Otter Point and Shirley/Jordan River. After general discussion, it was concluded that:

- the project was worthwhile but could only be carried out with support from other community groups;
- a strategic vision committee consisting of Arnie, Emma and Wayne would stickhandle the issue for the next 2-3 months; and
- the issue would be on the agenda for discussion at the next general meeting.

#### **4.2.3 OCP Public Hearing Committee: Jim Dexter and Arnie Campbell**

Based on discussions with Gerard LeBlanc of the CRD, Jim indicated that it was anticipated that public hearings for the Shirley/Jordan River and Otter Point OCPs would be scheduled in the late September to early October period. A committee consisting of at least Arnie Campbell, Jim Dexter, Ken Pungente, Bob Phillips and Emma Taylor was established to review the OCPs and prepare a submission for OPSRRA. That submission would be discussed at the next OPSRRA general meeting.

#### **4.2.4 Associate Memberships: Jim Dexter and Arnie Campbell**

Jim and Arnie proposed the establishment of an “Associate Membership” for persons who were no longer resident in Shirley/Jordan/River or Otter Point but wanted to maintain links with OPSRRA and continue receiving the monthly newsletter. Such members would have no voting rights. No constitutional changes would be required to establish such a membership category. There was general support for the proposal and agreement that it would be discussed at the next general meeting.

#### **4.2.5 Sheringham Estate: Jim Dexter**

No significant developments have occurred since the last update.

#### **4.2.6 Any Other Old Business: Arnie Campbell**

Arnie encouraged the Directors to continue looking for candidates to fill the currently vacant Director’s position and indicated that nominees could also be solicited at the next general meeting.

Sandy Barta is willing to assist in preparing OPSRRA minutes by formatting minutes that are electronically forwarded to her.

## **5.0 New Business**

### **5.1 Updates from Directors in Assigned Responsibility Areas**

#### **5.1.1 LUC "A" Committee: Ken Pungente and Wayne Fritz**

Wayne reported that the Committee held meetings in July and August and dealt with three issues in Otter Point and Shirley/Jordan River. At the July meeting, a waiver for the customary 10% road frontage requirement was approved for a property in Shirley. At the August meeting, approval (with a number of conditions) was given to a request to have a 7.5 meter setback from an ephemeral stream, (rather than the customary 30 meters). A rezoning request for a property in Otter Point was circulated to a number of agencies for comment prior to having it returned to the Committee for a decision.

#### **5.1.2 Zoning Advisory Committee: Jim Dexter and Wayne Fritz**

Jim reported that the Shirley/Jordan River Zoning Advisory Committee had held no meetings in the past month.

Wayne reported that the Otter Point Zoning Advisory Committee:

- had summarized and forwarded to the CRD the recommendations it had made during four public meetings in April and May 2006; and
- anticipated holding further public meetings after the CRD had completed and made public the changes it was planning to make regarding Rural A and Rural Conservation Zones.

#### **5.1.3 Liaison with Sooke Council and SARA: Arnie Campbell**

Nothing new to report.

#### **5.1.4 Liaison with Regional Director: Jim Dexter**

Jim reported that Greg Whincup and Jim Dexter had been appointed by the Regional Director to the JDF Electoral Area Board of Variance.

#### **5.1.5 Liaison with Shirley: Jim Dexter**

Jim reported that the Chew property and the Eagle Light Store in Shirley had been advertised for sale.

#### **5.1.6 Liaison with MLA: Arnie Campbell**

Arnie reported that John Horgan, MLA, continued to take an active role in attempting to bring all parties together to deal with JFD Electoral Area governance options.

#### **5.1.7 Governance Study Group: Ken Pungente and Arnie Campbell**

Ken reported on the most recent meeting of the Governance Study Group, noting that the East Sooke representative had a very different agenda from that of other Shirley/Jordan River and Otter Point representatives. There was general discussion of the terms of reference for a governance study which had been circulated by the CRD and how OPSRRA should respond to them at a forthcoming meeting of the Governance Study Group.

#### **5.1.8 OPSRRA Website: Sandy Barta**

Sandy reported that a number of new businesses were now listed on the OPSRRA website.

**5.1.9 OPSRRA Newsletter: Arnie Campbell**

Arnie indicated that the August 2006 newsletter would be sent out shortly.

**5.1.10 Publicity:**

Arnie reported that there had been no new developments and a replacement for Mitch Moneo was needed to deal with publicity issues.

**5.1.11 Community Bulletin Boards: Jim Dexter**

Jim indicated that volunteers were needed to paint community bulletin boards that had been assembled. Ken Pungente, Arnie Campbell and Wayne Fritz volunteered . Jim will let them know when and where to show up for painting.

**5.1.12 Crown Lands and Pioneer Park: Wayne Fritz**

No new developments to report.

**5.1.13 Treasurer's Report: Emma Taylor**

Emma reported that OPSRRA had a current bank balance of \$247, a \$25 cheque to be deposited and \$25 in cash for petty purchases.

**5.1.14 Membership: Emma Taylor**

OPSRRA membership currently totals 407 of whom 5 would be associate members.

**5.1.15 Update on Muir Creek Protection Society: Arnie Campbell**

There were no new developments other than a fundraiser which the Society plans on holding shortly.

**5.1.16 Update on JDF Parks Commission and SEAPARC: Ken Pungente**

No new developments to report.

**5.2 TimberWest Log Sort: Arnie Campbell**

Arnie indicated that he had been approached by an Otter Point resident with the idea that the TimberWest log sort property in Otter Point should be purchased by a community non-profit organization and developed as a community social and economic centre. Information about whom to contact with the JDF Economic Development Committee and TimberWest was provided.

**5.3 Directors Meeting: Arnie Campbell**

The next Directors Meeting was scheduled for September 6, 2006, at the SEAPARC Conference Room.

**5.4 Appointment of Next Minute Taker**

Bob Phillips will be the minute taker at the next Directors Meeting.

**6.0 Motion to Adjourn**

The meeting adjourned at 9:30 p.m. on a motion by Bob Phillips.