

# **Otter Point and Shirley Residents and Ratepayers Association**

## **Minutes of the April 25, 2006 Directors' Meeting**

**Time:** 7:30 p.m.  
**Place:** SEAPARC Arena- Pool Complex Boardroom  
**Present:** Arnie Campbell (Chair), Ken Pungente, Wayne Fritz, Sandy Barta, Jim Dexter, Mitch Moneo, Emma Taylor  
**Regrets:** Bob Phillips

### **1.0 Adoption of Agenda**

**Motion:** To adopt the Agenda as presented  
**Moved:** Wayne Fritz  
**Seconded:** Mitch Moneo  
**Carried**

### **2.0 Appointment of Recorder**

Ken Pungente was appointed to take minutes for this meeting.

### **3.0 Approval of Minutes**

#### **3.1 March 2006 Minutes**

**Motion:** To approve the March 2006 minutes  
**Moved:** Jim Dexter  
**Seconded:** Ken Pungente  
**Carried**

Following discussion, it was agreed that the minutes of the 2006 Annual General Meeting will be posted on the website.

### **4.0 Business Arising from the Minutes**

#### **4.1 Outstanding Correspondence**

##### **4.1.1 Ombudsman**

There has been no update received yet from the ombudsman

#### **4.2 Governance Committee update**

A letter has been sent to the Ministry and no reply has yet been received.

#### **4.3 Minutes and agenda format**

Sandy and Jim will work together to standardize a system for format of future minutes.

#### **4.4 Business cards**

Arnie has made some business cards for Bob Phillips.

#### 4.5 Annual Societies Registration

**Motion:** That payment be made for filing of the Annual Societies Registration.  
**Moved:** Mitch Moneo  
**Seconded:** Sandy Barta  
**Carried**

#### 4.6 Update on Kemp Lake boundary

Study of foreshore to be done by surveyor Claxton. More info to follo.

#### 4.7 Mirror advertising

**Motion:** That the Mirror advertising invoice of \$185.86 be paid.  
**Moved:** Wayne Fritz  
**Seconded:** Sandy Barta  
**Carried**

### 5.0 New Business

#### 5.1 Soil Bylaw

Jim presented an update of changes that are better for the community, allowing more input. Further information is available on CRD website

#### 5.2 Secretary/Treasurer

**Motion:** That Emma Taylor be appointed as Secretary/Treasurer.  
**Moved:** Arnie Campbell  
**Seconded:** Jim Dexter  
**Carried**

#### 5.3 Signing authority

**Motion:** That Wendy be deleted as a signing authority and Emma added.  
**Moved:** Arnie Campbell  
**Seconded:** Wayne Fritz  
**Carried**

#### 5.4 Directors' responsibilities

##### 5.4.1 History portfolio

Arnie & Wayne will work with Emma on the history portfolio.

##### 5.4.2 LUC "A" Committee

No update

##### 5.4.3 Zoning meetings

Shirley is in flux until the public meetings are finished and the new OCP approved. Otter Point is also in flux until public meetings are finished – see CRD website for more detail. OPSRRA role will be to provide info to membership

##### 5.4.4 Sooke Council and SARA: Arnie Campbell

No report

##### 5.4.5 Liaison with Regional Director: Jim Dexter

No report

**5.4.6 Liaison with Shirley: Jim Dexter**

No report

**5.4.7 Liaison with MLA: Arnie Campbell**

No report

**5.4.8 Governance Committee: Arnie Campbell, Ken Pungente**

No report

**5.4.9 OPSRRA Web Site: Sandy Barta**

No report

**5.4.10 OPSRRA Newsletter: Arnie Campbell**

Arnie requested members to send their input re the draft newsletter. It was agreed to send a letter to Canada Post regarding new mail boxes.

**5.4.11 Publicity: Mitch Moneo**

Mitch has talked with Pirjo Raits and will forward community information to her.

**5.4.12 Community Notice Boards: Jim Dexter**

Notice Boards are ready to install.

**5.4.13 Crown Lands and Pioneer Park: Wayne Fritz**

No report

**5.4.14 Recorder**

It was agreed that a recorder will be appointed for each meeting on a rotation basis.

**5.4.15 Membership: Ken Pungente**

There is one new member. Ken, Jim & Emma will liaison to update the membership list.

**5.4.16 Update on Muir Creek: Ken Pungente & Arnie Campbell**

See Muir Creek website for details.

**5.5 Otter Point and Shirley autonomy**

There was general discussion regarding autonomy for Otter Point & Shirley

**6.0 Next Directors Meeting**

The next meeting will be held on May 23rd at 7:30 p.m. in the Board Room of the Seaparc Leisure Complex.

**7.0 Adjournment**

**Motion:** to adjourn at 9:30 p.m.

**Moved:** Wayne Fritz

**Adjournment**