

# Otter Point and Shirley Residents and Ratepayers Association

## Board Meeting Minutes

**Date:** September 20, 2010

**Time:** 7:30 pm

**Place:** SEAPARC Meeting Room

**Present:** Arnie Campbell, Sandy Barta, Fiona McDannold, Bob Phillips, Wayne Fritz, John Charles, Brenda Mark, Bob Dick (associate member)

**Regrets:** Erik James

Welcome and Introductory Comments – Arnie Campbell

1. Adoption of Agenda

**Moved** by W. Fritz,

**Seconded** by Brenda Mark,

**Approved** subject to adding agenda item "4.3.7 Town Hall Meeting".

2. Appointment of Recorder

Sandy Barta agreed to take the minutes for this meeting. Erik James will take the October meeting minutes to be followed by Bob Phillips, John Charles, Wayne Fritz, Fiona McDannold and Brenda Mark.

3. Approval of the August 26, 2010 Board Meeting Minutes

**Moved** by Brenda Mark,

**Seconded** by Bob Phillips,

**Approved.**

4. Old Business

4.1 Outstanding Correspondence: none outstanding

4.2 Correspondence Received: none received

4.3 Business Arising from Previous Meetings

4.3.1 Update-Adding Jordan River Residents to the General Membership – A. Campbell  
Bob Dick reported that residents in Jordan River recently met and elected five directors to establish a Jordan River Community Association to operate on a trial basis for a year before determining if there is interest in establishing formal society status. It was agreed to remove this issue as a standing agenda item.

4.3.2 Meeting With John Horgan – A. Campbell, J. Charles, F. McDannold  
A. Campbell reported that four separate items were discussed at the meeting. First, there was general discussion of the planning for the November 7 Town Hall Meeting (see agenda item 4.3.7). Second, there was discussion about the safety status of local dams in Jordan River and Otter Point. J. Horgan offered to help obtain a BC Hydro report assessing dam safety that looked at the Jordan River dam. However, he cautioned that BC Hydro did not have to publicly release such reports although their research is generally considered sound and done to a high standard. He also suggested that the local Emergency Measures Officials might be contacted to obtain information on this issue. A. Campbell reported that he had subsequently spoken with South Island Dam Safety Officer, John Baldwin who

confirmed that there is an earthen dam on Larulla Creek (King Creek tributary) in Otter Point and there had been a provincial review of it about 15 years ago. It is not currently considered to be a safety problem. There is a provincial government map available on the provincial website which shows dams that have been registered with the provincial government.

Third, there was discussion of the status of the Canadian Horizons Development Ltd., particularly about the CRD position that it would not permit CRD water to be brought to the development and that the Kemp Lake Water District was not able to provide water for the development. Fourth, there was discussion of the concerns raised by OPSRRA members about the lack of local highway maintenance and repair work (little roadside mowing, little ditching, deteriorating highway shoulders, non-settlement of an issue with the Sheringham Water Estate Users). John Horgan indicated that he had arranged a meeting for Monday, September 27 with Bob Web, a MoT official, to review the issues which OPSRRA was prepared to identify in advance. Fiona and Arnie will attend the meeting on behalf of OPSRRA. John Horgan suggested that the MOT be asked to provide their local work plan for the next year or two.

#### 4.3.3 Western Forest Products Ltd. Update – A. Campbell

A. Campbell reported that there was nothing new to update regarding land sales. Bob Dick reported that land negotiations between Western Forest Products Ltd. and the Pacheetaht Band may have broken down.

Arnie reported that the Camp Barnard wished to do some tree planting on adjacent Timber West property so he provided them with a Timber West contact name. Arnie noted that Camp Barnard had a really good year this past season and that it has been well used by 12,000 renters. Wayne suggested that Camp Barnard should be encouraged to get involved with the Otter Point OCP and bylaw process given the need to change their current zoning.

#### 4.3.4 Review of the Otter Point Official Community Plan - A. Campbell

A. Campbell reported that the JDFA anticipated meeting with the company (HP Lanark) selected to carry out the Otter Point environmental study and to support the OCP public review process. A date for the first public meeting of the OCP review public is expected to be set soon and a newsletter seeking volunteers for the OCP Citizen's Advisory Committee will be circulated.

#### 4.3.5 Presentation to the EDC About Circle Route Signage – A. Campbell

A. Campbell reported that he had been unable to get in touch Ken Douch, the chair of the JDF Economic Development Commission to follow-up on meeting with the Commission about Circle Route signage. In the interim, Arnie will develop a draft presentation to the Commission which can be circulated for review.

#### 4.3.6 Update - Membership Recruitment – A. Campbell, W. Fritz

W. Fritz reported that six people had purchased OPSRRA memberships at the OPSRRA information table during Shirley Days. Another membership was purchased at the Otter Point Road afternoon information table on September 18. Fiona and Wayne will set up another information table in Shirley this weekend outside the Shirley Community Hall.

F. McDannold reported that she had contacted the Welcome Wagon and they are willing to include an OPSRRA membership pamphlet with their material in exchange for a mention in our newsletter.

#### 4.3.7 Town Hall Meeting.

A. Campbell reviewed planning for the event. The meeting will be at 2:00 pm, November 7 at the Shirley Community Hall. John Horgan, Mike Hicks and Keith Martin can attend. There could be a 30 minute coffee "meet and mingle" before the forum starts. Arnie will moderate the forum which will consist of a 7-8 minute presentation by each speaker, followed by a one hour "question and answer" period and concluding with 5 minute summary comments by each of the three speakers. Arrangements for local advertising (notice boards, newsletter, roadside signs) still need to be made. Invitations will be extended to Otter Point, Shirley, Jordan River and Port Renfrew residents. A donation basket to cover the meeting costs and a membership table will also need to be arranged.

## 5. New Business

### 5.1 Proposed Meeting With Ministry of Transport Officials – A. Campbell

See agenda item 4.3.2.

### 5.2 Length of Term for Elected Local Officials – A. Campbell

A. Campbell reported that the provincial government was seeking feedback about a proposal to extend the length of term for elected officials from three to four years. This would include term lengths for elected municipal officials, School Board members, the Regional Director and other elected JDREA committee and commission members. Concerns were expressed that the increased time period might make it more difficult for members of the public to commit to fill many local committee and commission positions. It was agreed that this should be raised at the Town Hall meeting and to put it in the newsletter.

### 5.3 Fall Membership Meeting – A. Campbell

A. Campbell proposed that the fall OPSRRA Membership Meeting be set for either November 28 or December 5 from 2:00 to 4:00 pm at the Otter Point Fire Hall. Decisions on the date will be finalized and other related planning will proceed at the October Directors' meeting.

## 6. Updates on Responsibilities of Directors

### 6.1 Treasurer's Report – Bob Phillips

Nothing to report. Bob is waiting for financial statements.

Bob reported that it's not worthwhile to put some money in a GIC as interest rates are so low.

### 6.2 Membership Report – Erik James

Erik is at sea. OPSRRA currently has about 410 members.

### 6.3 JDF Land Use Committee – Fiona McDannold, Wayne Fritz

Nothing new to report as there have been no LUC meetings since the last Directors' meeting. There will be a LUC meeting tomorrow night at which there will be seven rezoning applications in the Rural Resource Lands submitted by Ender Ilkay.

### 6.4 Liaison with Regional Director – Arnie Campbell

Nothing new to report.

### 6.5 Liaison with Shirley – Brenda Mark, Fiona McDannold

The Shirley Craft fair will be held October 14. SEAS is planning an October 7 meeting.

### 6.6 Liaison with MLA - Arnie Campbell

See above on agenda 4.3.2.

### 6.7 Strategic Vision – Wayne Fritz, Arnie Campbell

Nothing to report. Given other activities, there will be no meeting of the Strategic Vision Advisory Committee planned until at least early 2011.

### 6.8 Governance Activities – Brenda Mark, John Charles

John reported that John Horgan thought that the provincial government was not currently very receptive to hearing proposals for governance restructuring in the JDFEA.

Arnie will contact Mike Hicks to see if he is still interested exploring some forms of local governance changes.

- 6.9 Regional Sustainability Strategy Review – Wayne Fritz, Arnie Campbell, Bob Phillips  
Bob spoke about a thesis prepared by a Royal Roads student about Swan Lake which approached planning purposes from an ecological health perspective

- 6.10 OPSRRA Website – Sandy Barta

Nothing to report.

A member was trying to find a specific article in a past newsletter and was wondering if there could be a way to search for information. Sandy will think about this.

- 6.11 OPSRRA Newsletter – Arnie Campbell

A draft of the newsletter will be circulated for feedback early next week and newsletter will go out that Friday.

- 6.12 Publicity – Wayne Fritz

Nothing further to report.

- 6.13 Community Bulletin Boards – Bob Phillips, John Charles

Wayne will check the condition of the Blackfish Bulletin Board.

- 6.14 JDF Parks and Recreation Commission – John Charles, Brenda Mark

The last meeting was in August—nothing further to report.

- 6.15 Otter Point Fire Department AGM – Arnie Campbell

The Fire Department had a 30<sup>th</sup> anniversary party last weekend.

- 6.16 Shirley Volunteer Fire Department AGM – Brenda Mark

The Shirley Fire Protection Society of Shirley held a general meeting and reports that it is in good financial standing.

- 6.17 Kemp Lake Waterworks District AGM – Wayne. Fritz, Bob Phillips

Nothing to report.

7. Date for Next Meeting

Monday, October 18.

8. Adjournment

Fiona McDannold moved adjournment at 9:30 pm.