

# Otter Point and Shirley Residents and Ratepayers Association

## Board Meeting Minutes

**Date:** September 26, 2011

**Time:** 7:30 pm

**Place:** SEAPARC Meeting Room

**Present:** Arnie Campbell, Sandy Barta, Fiona McDannold, Wayne Fritz, Erik James, Bob Phillips

**Regrets:** Marika Nagasaka, Brenda Mark.

Welcome and Introductory Comments – Arnie Campbell

### 1. Adoption of Agenda

Moved: Bob

Seconded: Erik

Approved with the addition of section 4.3.10

### 2. Appointment of Recorder

Sandy Barta to be followed by, Brenda Mark, Marika Nagasaka, Bob Phillips, Wayne Fritz, Erik James and Fiona McDannold,

### 3. Approval of the August 22, 2011 Board Meeting Minutes

Moved: Bob

Seconded: Wayne

Approved:

### 4. Old Business

#### 4.1 Outstanding Correspondence

The Chair of the CRD Board, Geoff Young has not yet responded to the email from OPSRRA regarding the absence of key information when LUC made their decision regarding MTH rezoning application. It was decided to drop this matter as the MTH public hearing has happened.

#### 4.2 Correspondence Received

Received confirmation from all four elected representatives that they are willing to meet with us about governance. Arnie will give more details under agenda item 4.3.3

We were copied on an issue with the protocols surrounding the public hearing on steep slopes.

#### 4.3 Business Arising from Previous Meetings

##### 4.3.1 Community Signage – A. Campbell, W. Fritz

The five blanks are still at Barker's; will probably be the first or second week of October before he can work on them. Highways asked Arnie to apply for a permit and he now has the permit. Murray may need a hand when he gets the signs back. Arnie and Bob can help. Arnie has been to the sites with Main Road so they are familiar with the sign placement. Wayne suggested that we send out a progress report to the funders.

##### 4.3.2 Update on the Otter Point Official Community Plan Review - B. Phillips,

W. Fritz

Bob praised the role of the Committee Chair. Minimum lot size: Wally Vowles original motion did pass and mentioned that the public interest had to be looked after. Wayne and Bob prepared a report outlining the committee's recommendations: pros & cons and recommendations for the OPSSRA Board. Wayne: the review committee's task is now done and the CRD Planning Staff will now put together the draft OCP. The report outlines the written recommendations, not the activities.

There should be some information added if the Board wishes to use this document: i.e., web site and citing additional reports.

Probably two months before we see a preliminary draft of the OCP and may be a good time to see if someone else would be interested in following the process for the OCP to make sure that the CRD doesn't miss any of the recommendations. June will invite the committee all the regular attendees at the OCP meetings to a preview of the draft and ask for comment. Then it goes to LUC, then APC, then back to LUC. The process will likely extend into the spring next year. Let Arnie know if you are willing to help in the last stage; Arnie will also put the request in the newsletter to see if any of our membership are interested in being involved.

We will send out the report after the OCP draft is ready, then we will send out the complete report.

#### 4.3.3 Governance Initiatives – B. Mark, A. Campbell

Ida Chong agreed to host a meeting at her office 2:00 pm October 11 with OPSRRA representatives and the elected representatives, John Horgan, Mike Hicks, and Geoff Young.

This session will not resolve anything, but the representatives should come out of the meeting with an understanding that we wish to see some initiative on governance.

- ✧ We should make a formal request for funding to gather information regarding governance; that there be a moratorium on land annexation; that we get a commitment from the Regional Director and CRD that before CRD Committee 'A' makes any changes to the Shirley and Otter Point OCPs that those regions have the chance to vote on those changes in a referendum.
- ✧ We need a change in the way decisions are made in our communities.
- ✧ We need to put together a list; let Fiona and Arnie know if you have any ideas.
- ✧ That the communities have a chance to comment on a budget before the CRD approves the budget for our area.
- ✧ Provincial policy prevents electoral areas from applying for grants.

#### 4.3.4 Meeting with John Horgan & Randall Garrison – A. Campbell, F. McDannold, E. James

Rosemary attended on behalf of Juan de Fuca Community Trails Society.

The Province doesn't wish to purchase the land for a park.

Randall Garrison is looking into Federal Government grants for parks purchases.

4.3.5 Planning for Water Forum – B. Phillips

We will follow through with this after the OCP is further along.

4.3.6 Preparing for Fall Elections – A. Campbell

Elections are on November 19. Arnie will set up a date the first week in November for an All Candidates meeting for School Board and Regional Director candidates. Tentative date, November 2.

4.3.7 Website and membership – A. Campbell

Sandy will develop the forms for membership and business listings and set up a Google account.

Fiona will look at getting a link to our web site on a community web site.

Right now our membership and business listing forms are out of date and no one can 'submit' a digital version of the forms. We can use Acrobat Pro to produce new membership and business listing forms that people can save, fill in and submit to the OPSRRA Google account. We can use Google Docs to collaborate on documents. There is also a 'forms' feature for surveys, and a calendar (that we can post on our web site).

Erik will approach other community web sites to put a link to OPSRRA with banner about OPSRRA.

4.3.8 Liaison with T'Sou'ke First Nation – A. Campbell, B. Phillips

This is a very busy time for the T'Sou'ke. Chief Gordon Planes would like to sit down with Bob and Arnie and get to know us and what we do.

4.3.9 Liaison with Jordan River – B. Dick

Bob sent his regrets in an email and sent his report in the email. The Jordan River Community Organization wishes to incorporate as a society.

Jordan River Community Association has decided to move forward with becoming a registered association. Wider community involvement with adjoining committees and organizations was discussed and agreed that JRCA will follow that path; Pascale Knoblinger expressed a desire to run for an Advisory Planning Commission position; CRD Planning has not set a date for further community discussion regarding the Trail Head phase development of Juan de Fuca Vacation Homes; Whiskey Hotel military firing range noise and overland helicopter training was discussed and agreed that a letter be sent to discuss a noise reduction; High speed internet cables have been installed to Point no Point with start up scheduled

for December 2011. JRCA continues to lobby for extending the service to Jordan River; Fire protection and ambulance service as discussed at CRD directors meeting September 14, 2011 was shared. Fire protection update information shall be researched for the next meeting.

#### 4.3.10 Marine Trail Holdings Update

We heard from 51 members and all but three supported our presentation. In the end, we heard from 60 members.

Arnie was the first speaker and summarized all the comments we received and was able to submit our statement. Arnie will include the submission as an attachment with the newsletter.

### 5. New Business

#### 5.1 Request from Heather Phillips re OPSSRA involvement in meetings re lands west of Sooke – B. Phillips, F. McDannold

A meeting is being arranged on October 3; are we interested in being involved to resolve the problems created by the release of WFP lands from the TFL. Fiona will go and observe and report back.

The Economic Development Committee should be involved, but Mike Hicks wishes to disband the Economic Development Committee. Dogwood approached Arnie about having self-sufficient communities in our area.

### 6. Updates on Responsibilities of Directors

#### 6.1 Treasurer's Report – Bob Phillips

Main Account: \$275.63

Petty Cash \$10.36

Vision Account: \$1201.75

Signage Project: \$4,074.95

#### 6.2 Membership Report – Erik James

We lost a member, but gained another. We have 395 members.

#### 6.3 JDF Land Use Committee – Fiona McDannold, Wayne Fritz

Fiona gave the report on the meeting. There was a variance application, the Shirley, Jordan River OCP is on hold, East Sooke Fire Department wishes to purchase some land and require rezoning.

#### 6.4 Liaison with Regional Director – Arnie Campbell

Mike informed him that the Patcheedat were upset and that if any of those lands were purchased for parks, they would apply to have them held for treaty negotiations.

#### 6.5 Liaison with Shirley – Brenda Mark, Fiona McDannold

Nothing to report.

#### 6.6 Liaison with MLA - Arnie Campbell

See above

- 6.7 Liaison with First Nations – Arnie Campbell  
See above
- 6.8 Governance Activities – Brenda Mark  
See above
- 6.9 Regional Sustainability Strategy Review – Arnie Campbell, Bob Phillips, Wayne Fritz  
Nothing will happen until after the fall elections.
- 6.10 OPSRRA Website – Sandy Barta  
The web site is up to date except for the May and June Directors' meeting minutes.
- 6.11 OPSRRA Newsletter – Arnie Campbell  
Draft out by Thursday.
- 6.12 Publicity – Wayne Fritz  
Nothing to report
- 6.13 Community Bulletin Boards – Bob Phillips  
Bob now has a truck and the boards will be put in place.
- 6.14 JDF Parks and Recreation Commission – Brenda Mark  
No report available.
- 6.15 Otter Point Fire Department AGM – Arnie Campbell  
Nothing to report
- 6.16 Shirley Volunteer Fire Department AGM – Brenda Mark  
Nothing to report
- 6.17 Kemp Lake Waterworks District AGM – Wayne Fritz, Bob Phillips  
Nothing to report
- 6.18 Liaison for Emergency Services – E. James  
October 20 is the next Shake Up.
- 7. Date for Next Meeting  
Tentative date: October 17.  
Arnie will send the board of SEAPARC a thank you letter for the continued use of their meeting room for OPSRRA directors' meetings.
- 8. Adjournment  
On a motion by Erik at 9:50 pm