

# **Otter Point and Shirley Residents and Ratepayers Association**

## **Board Meeting Minutes**

**Date:** December 9, 2009

**Time:** 7:30 pm

**Place:** SEAPARC Meeting Room

**Present:** Arnie Campbell, Wayne Fritz, Brenda Mark, Fiona McDannold, Bob Phillips, John Charles, Sandy Barta

**Regrets:** Erik James

### **1. Adoption of Agenda**

Moved by Wayne Fritz, Seconded by Brenda Mark, Approved subject to adding agenda items: 5.2.6- Otter Point Sawmill Concerns by A. Campbell, 6.4- Otter Point Fire Department by A. Campbell, 6.5- Otter Point APC Meeting re: Orveas Bay Rezoning Proposal by W. Fritz

### **2. Appointment of Recorder**

Brenda Mark to be followed by Eric James, Sandy Barta, John Charles, Wayne Fritz. Fiona McDannold, Bob Philips

### **3. Approval of the October 26, 2009 Board Meeting Minutes**

Moved by John Charles, Seconded by Brenda Mark. Approved subject to amending 4.2.8 by inserting "They" at the beginning of the second paragraph and amending 6.1.4 to say

"Regional Parks will be meeting with Trails and OPSRRA and a contractor will do the mapping."

### **4. Approval of the November 25, 2009 General Membership Meeting Minutes**

Moved by Bob Philips, Seconded by Brenda Mark. Approved subject to changing the number of people at the meeting to "24".

### **5. Old Business**

#### **5.1 Outstanding Correspondence**

##### **5.1.1. Letter to the CEO of Western Forest Products – A. Campbell**

No response has been received to date. This item will be removed from the next agenda.

#### **5.2 Business Arising From Previous Meeting**

##### **5.2.1 Rural Resource Lands OCP and Land Use Bylaws – A. Campbell**

A. Campbell reported that the Rural Resource Land OCP and Bylaws had passed Second Reading and that there would be a public hearing in January 2010, either the week of the 18<sup>th</sup> or the 25<sup>th</sup>. There was general discussion about whether OPSRRA should speak at the hearing. It was decided that Arnie would draft a position for circulation to and feedback

from Board members in early January with a finalized position to be included in the January Newsletter.

- 5.2.2 Update on WFP and Timber West Private Forest Lands – A. Campbell  
Logging by WFP in the Kirby Creek area and by TimberWest in the Muir Creek watershed has been reported by members.
- 5.2.3 Are you getting your \$5 worth? – A. Campbell and W. Fritz  
No further responses to the survey have been received since the AGM. The suggestions for change were reviewed and discussed by Board members. The consolidated replies will be circulated in the Newsletter.
- 5.2.4 Student Practicum – A. Campbell  
Royal Roads has forwarded an application form for a student practicum. A. Campbell and W. Fritz will further develop a proposal and follow-up with Royal Roads and the University of Victoria.
- 5.2.5 Erik Sellars- St. Clair Painting – A. Campbell and B. Mark  
B. Mark reported that Mary Brown from Shirley had rescued the painting during the William Simmonds Park clean-up and undertaken to have it restored and reframed. Mary will be presenting the painting to the JDFEA Parks and Recreation Commission. Potential concerns about the ownership of the painting have been resolved.
- 5.2.6 Otter Point Sawmill Concerns – A. Campbell  
A. Campbell reported that the portable sawmill that had been operating on a residential property on West Coast Road had been moved to an industrial property on Ramsden Road for the purpose of milling salvaged WFP logs.

## **6. New Business**

- 6.1 Funding Request for a Governance Options Study – A. Campbell  
A. Campbell reported that Metchosin has stepped away from merger discussions with East Sooke. Mike Hicks subsequently sent a letter to Minister Bill Bennett on November 24<sup>th</sup> requesting to use the funding for the E. Sooke/Metchosin merger study for a governance study for the JdFEA.
- 6.2 Regional Task Force Questionnaire on Governance – A Campbell and W. Fritz  
A. Campbell reported that Regional Director Hicks had forwarded the Regional Task Force Questionnaire on Governance to OPSRRA with an invitation to complete it. The completed questionnaire was filled out by OPSSRA and forwarded to Mr. Hicks who, after reviewing it, forwarded it to the Union of BC Municipalities.
- 6.3 Community Works Money – A. Campbell  
A. Campbell reviewed the list of suggestions, generated from the OPSRRA AGM as to how rebate money to the JdFEA from provincial gas taxes might be used. They were subsequently forwarded to the Regional Director. The top two suggestions were:
  - #1. OP/Shirley mapping of watersheds and sensitive ecosystems
  - #2. Trails development
- 6.4 Otter Point Fire Department – A. Campbell

A. Campbell reported that the Otter Point Fire Department had advertised for a paid position for a clerical, maintenance and administrative support person. The CRD is considering changes to the governance requirements for fire departments which would limit the number of terms that trustees can fill. This is of concern to the Otter Point Fire Department. OPSRRA volunteered to use its Newsletter to help the Fire Department inform the public about its activities and to recruit new volunteers.

- 6.5 Otter Point APC Meeting re: Orveas Bay Rezoning Proposal – W. Fritz  
W. Fritz reported that the Otter Point Advisory Planning Commission had voted unanimously in support of the proposal. There was general discussion about the proposed rezoning. OPSRRA will monitor developments.

## **7. Updates on Responsibilities of Directors**

- 7.1 Land Use Committee – Fiona McDannold, Wayne Fritz  
W. Fritz gave a brief review of the Nov. 17, 2009 JdFEA Lnd Use Committee meeting. Highlights included 1st and 2<sup>nd</sup> reading of: the Rural Resource Land OCP and Land Use Bylaws and a Sooke Land Use Bylaw amendment applying to Otter Point and Shirley establishing conditions to allow secondary suites, detached secondary suites and Bed and Breakfast uses in designated zones on parcel sizes of .4 ha or greater. The JdFEA LUC also recommended that a rezoning application by Orveas Bay Properties for a parcel of land in Otter Point on the West Coast Road be circulated for comment to a number of pertinent agencies. Approval was also given for two development permit variance applications. A. Campbell spoke at the meeting on behalf of OPSRRA raising concerns about last minute changes to the bylaw dealing with detached secondary suites.
- 7.2 Liason with Regional Director – A. Campbell  
A. Campbell reported that the Regional director Mike Hicks had informed him that bylaw changes by the CRD were being made to prevent joint membership on the LUC and JdFEA Parks and Recreation Commission to avoid potential conflicts of interest. After general discussion, it was decided that A. Campbell would send a letter to the Regional Director, copied to the CRD, asking for clarification of the rationale of the policy change.
- 7.3 Liason with Shirley – Brenda Mark, Fiona McDannold  
F. McDannold reported on the status of the fund-raising for the Power to the Park project. B. Mark mentioned there had been a mail-out from SEAS to Shirley residents on local land use decision-making concerns.
- 7.4 Liason with MLA – A. Campbell  
A. Campbell reported that he had met with John Horgan, MLA. Their discussions focused on the Regional Governance Task Force Report and the possibilities for obtaining funding for a local governance options study.
- 7.5 Strategic Vision – W. Fritz, A. Campbell  
Nothing new to report
- 7.6 Governance Activities – B. Mark, J. Charles  
See 6.1., 6.2
- 7.7 Regional Growth Strategy Review – W. Fritz, A. Campbell

Nothing new to report

7.8 OPSRRA Website – S. Barta

S. Barta reported that improvements by OPSRRA's website server would make access to the OPSRRA website quicker than previously.

7.9 OPSRRA Newsletter – A. Campbell

A. Campbell is working on the monthly newsletter and will circulate it in advance to Board members for feedback.

7.10 Publicity – W. Fritz

Nothing new to report

7.11 Community Bulletin Boards – B. Phillips, J. Charles

B. Phillips reported that plans are underway to repair two community bulletin boards.

7.12 Treasurer's Report – B. Phillips

B. Phillips presented the Treasurer's Report. The OPSRRA bank balance as of December 9, 2009 consisted of \$336.87 in the OPSRRA account and \$1,201.25 in the Strategic Vision account. There is also \$28.54 in the OPSRRA cash float. The report was moved for approval by W. Fritz, seconded by F. McDannold and approved by general vote.

7.13 Membership Report – E. James

A. Campbell reported that there had been no change in membership since the AGM. The membership list will be reviewed and updated based on the AGM "phone around".

7.14 Update on SEAPARC and JDFEA Parks and Recreation Commission – B. Mark, J. Charles

B. Mark gave a brief report. Yoga, karate, and Tai Chi programs in Otter Point and

Shirley will be subsidized by the Parks and Recreation Commission in 2010. The JDFEA Draft Parks Plan has been completed. The JDFEA Parks sub-committee has completed its inventory of community parks with two parks in Otter Point and Shirley to be priorities for development. They are the William Simmons and the park at Fishboat Bay.

**8. Date for Next Meeting**

Possible meeting dates of January 19, 20, 26, 27 were discussed. The meeting date will be finalized and circulated to Board members in early January.

**9. Adjournment**

The meeting was adjourned at 9:40 pm.