

## Strategic Vision Steering Committee Meeting

**Location:** Sooke Region Museum 2070 Phillips Rd Sooke BC

**Date:** August 13 2008

**Time:** 9:45 to 12 noon

**Present:** Wayne Fritz (Chair), John Charles, Rosemary Jorna, Heather Phillips, Arnie Campbell, Veronica Diment

**Regrets:** Cleo Gardener

### 1. Approval of Agenda

Moved by H. Phillips, seconded by V. Diment. Approved.

### 2. Appointment of Recorder

R. Jorna, by rotation, followed by A. Campbell

### 3. Approval of August 5 2008 minutes.

After discussion, the minutes were approved subject to incorporating minor corrections that will be forwarded to W. Fritz. Moved by H. Phillips, seconded by R. Jorna. Approved.

### 4. General Review /Discussion/decisions re Strategic Vision Document

A. Campbell reported that PDF file format maintains the formatting on the Website so the difficulty appears to be resolved. W. Fritz laid out the options for review of the final document. J. Charles noted there was a lot of duplication in the material. H. Phillips had experimented with a tighter formatting. The decision was made to go through the document line by line at the meeting and to go with the tighter formatting. This was successfully accomplished and the revisions are to be incorporated by H. Phillips, V. Diment, C. Gardener, and R. Jorna, who was added to the team as she had the revision notes.

### 5. Next Steps

A brief, general discussion about: who the document be sent to, the need to make it clear the document is based on ideas from the community, and that the work of the steering committee was done in good faith and to the best of the committee's ability. Possible formats for the final document were presented – what should the cover be, and should it be spiral bound?

**Action:** A. Campbell & W. Fritz to write the cover letter.

**Action:** R. Jorna & A. Campbell to complete the mailing list.

**Action:** W. Fritz to write a disclaimer for consideration by the committee.

**Action:** Everyone to think about the final format of the Strategic Vision Document.

### 6. Next Meeting

August 19, 2008 @ 9:30 a.m. in the Sooke Region Museum service building

### 7. Adjourn

Moved by R. Jorna at 12 noon.